| Minutes of | **Shared Services Joint Committee** |
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| **Meeting date** | **Monday, 2 August 2021** |
| **Members present:** | Councillors Paul Foster (Chair), Alistair Bradley (Vice-Chair), Sam Chapman, Alan Cullens, Margaret France, David Shaw, Margaret Smith, Matthew Tomlinson, Peter Wilson and Damian Bretherton |
| **Officers:** | Gary Hall (Chief Executive), Asim Khan (Director of Customer and Digital) and Clare Gornall (Democratic and Member Services Officer) |
| **Other members:** | Councillor Karen Walton |
| **Public:** | 0 |

## 9 Apologies for Absence

Apologies were received from Councillor Karen Walton and Councillor Damian Bretherton attended as a substitute.

Councillor Walton dialled into the meeting via Microsoft TEAMS and observed the proceedings.

## 10 Declarations of Any Interests

There were none.

## 11 Minutes of the Last Meeting

RESOLVED (unanimously):-

That the minutes of the meeting held on 21 June 2021 be approved and signed as a correct record.

## 12 Exclusion of Press and Public

RESOLVED (unanimously):-

That the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.

**13    ICT Service Review**

Asim Khan, Director of Customer and Digital, presented a confidential report outlining the findings of the second stage of the ICT service review for Chorley and South Ribble Councils, setting out recommendations for a whole service restructure and service development plan.

RESOLVED (unanimously):-

i)   That the Shared Services Joint Committee endorse the following for consultation with staff and Unison prior to proposals being presented to Executive Member for Decision:

a)   the proposed shared ICT service restructure including split in staffing costs.

b)   the development of the shared service as set out in the service development plan.

ii)  That the report to the Executive Member for decision include additional information making clear the impact on staffing costs.

Chair                                                                                    Date